

St. Basil Catholic School
Electronic Information Access and Acceptable Use Contract for Students (K – 5)

The Diocese of Kalamazoo encourages and strongly promotes the use of technology in the Catholic Schools and Parish Educational Programs of the Diocese. To ensure that students can make full use of the technologies available, all use of technology must have prior authorization and follow the Diocese’s and school’s terms, conditions, and regulations for the use of Internet and other technologies. These procedures apply to all computers/technologies owned or operated by the members of the school community whether located at the school or home.

1. I have read (or have had someone read to me) the school’s acceptable use policy. I understand the policy and agree to abide by it. I will adhere to these guidelines each time the Internet is used at home or school. Social networking may be subject to evaluation by the administration.
2. I will use technology for educational purposes or research use consistent with the policies of the Diocese of Kalamazoo (Diocesan Policy #6162) and with St. Basil’s Acceptable Use Policy.
3. I will use only authorized computer disks and pen drives.
4. I will not download games, software etc. from the Internet. I will not enter chat rooms or use email unless authorized to do so by the school.
5. I will respect my safety and that of others. I will not use another’s computer, disks or flash drives without permission. I will not use another’s password or identity code.
6. I will not reveal my personal address or phone number or send my photograph through the use of technology, nor will I allow another to do so for me. I will not reveal the name, personal address, or telephone number of others through the use of technology. I will not transmit or use photographs of others without proper authorization.
7. I will respect the laws of the United States, its individual states, and foreign countries in regards to copyrighted material, threatening, violent or harassing material, obscene material, and material protected by trade secret.
8. Unauthorized use of copyrighted material is prohibited. Plagiarism will not be tolerated. This includes CD-ROM and other disks.
9. I will not submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal materials, nor encourage the use of them by anyone else. (Diocesan Policy #4166.4-P & #4166.4-R)
10. I will use technology in a way which preserves it and which is acceptable. I will not vandalize the school or parish or anyone’s software, hardware, or technological equipment.
11. I will take part in any training session or lesson on proper use of the Internet and local networks for which I am granted use.
12. I will use the Internet and its services only under the authorization and supervision of a school staff member or parent.
13. I understand that use of technology is a privilege. Should I, in any way, abuse this privilege I understand I may lose my opportunity to use the school’s technology equipment/services.

We (myself, parent and/or guardian) have read, understand and accept the terms of this contract.

User #1 Signature	Grade	Date
User #2 Signature	Grade	Date
User #3 Signature	Grade	Date
User #4 Signature	Grade	Date
Parent / Guardian’s Signature (I have read and support this student contract)	Date	