

Drill was Coordinated with:

Office of Domestic Preparedness

AND

Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

OR

Fire (Fire Chief or designee)

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_

This Report is for Emergency Drill # 2 for School Year: 2017-2018

Name of Person Conducting Drill: Carmille Delano

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: Carmille Delano

Name of Reporting School: Saint Basil Catholic School

Date of Drill: 3/7/18

Time Drill was Held: 10:30 a.m.  p.m.

Exact Time Required to Evacuate / Shelter / Secure: 2:12.44 Minutes.

Remarks: \_\_\_\_\_

- Time of Drill:
- Standard
  - Class Change
  - Recess
  - Other Event

- Type of Drill:
- Tornado Drill (2 required)
  - Fire Drill (5 required)
  - Lock Down / Shelter in Place Drill (3 required)

\* Seven-day advance notice required for proper public safety coordination. Send notice by fax to 269-657-7787 or email to [kirk@vbco.org](mailto:kirk@vbco.org) / [polomcakw@vbco.org](mailto:polomcakw@vbco.org).

Van Buren County Emergency Management  
School Emergency Drills Documentation Form

