



Van Buren County Emergency Management School Emergency Drills Documentation Form

* Seven-day advance notice required for proper public safety coordination.
Send notice by fax to 269-657-7787 or email to kirkr@vbco.org / polomcakw@vbco.org.

Type of Drill:

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill (3 required)

Time of Drill:

- Standard
- Class Change
- Recess
- Other Event

Name of Reporting School: Saint Basil Catholic School

Date of Drill: 5/8/2018 Time Drill was Held: 2:55 a.m. p.m.

Exact Time Required to Evacuate / Shelter / Secure: 1:20.38 Minutes.

Remarks: _____

This Report is for Emergency Drill # 6 for School Year: 2017/2018

Name of Person Conducting Drill: Mrs. Delano

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Claudia Delano*

Drill was Coordinated with:

- Office of Domestic Preparedness

Name and Title: _____

AND

- Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

Name and Title: _____

OR

- Fire (Fire Chief or designee)

Name and Title: _____